

Cosumnes River College Guided Pathways

Supporting/Keeping/Staying on the Path

Recorder: D. Wassmer

Sept. 12, 2017

Facilitators: C. Harris-Mathews & others

MEETING NOTES			
Topic	Discussion and Agreements	Action Item	Responsible Person and Deadline
Review of the objectives for this semester.	<ul style="list-style-type: none"> Colette suggests that the Workgroup members/leads take turn facilitating these meetings. 	None	None
Who should be monitoring and how can we monitor student progress?	<ul style="list-style-type: none"> There was a discussion on what is currently being done to monitor student progress (e.g., Progress Reports for student athletes; FYE, etc.) and how we can expand on the best practices. How can student progress information and therefore, alerts, be obtained? Is there a feature in Canvas that will send alerts to students/faculty when the student is not progressing well? Can the grades in Canvas (during the semester) be utilized by the Student Experience Lifecycle software? We may need to rely more on the Student Experience Lifecycle software. Can we send the student a quick survey for them to self-report their progress in their classes? Can we provide high-touch/outreach (phone calls, appointment with counselor, etc.) to students who are not progressing? Will we be able to meet the needs of thousands of students? Blackboard software available to call students and/or provide an automated call to tell the students to call us if they are not progressing well. 	We need to know how we are currently monitoring our students.	<p>Research questions:</p> <ol style="list-style-type: none"> 1. What resources do we currently have? 2. Who is currently using the resources? (What % of our students is currently using our resources?) 3. Why are students using or not using these resources? 4. What is working? 5. What resources are students using? 6. Who is currently monitoring the student's progress? <p>Addressed below in the small workgroup tasks.</p>
Criteria for Early Alert	<ul style="list-style-type: none"> Current grades Number of units enrolled 	Investigate this.	Form a small workgroup to investigate. (See below.)

What current resources are we providing our students?	<ul style="list-style-type: none"> Supplemental courses Library referrals (for students doing a research paper) 	Investigate this.	Form a small workgroup to investigate. (See below.)
Formation of small workgroups.	Each small workgroup will investigate: <ol style="list-style-type: none"> 1. What do we currently have? 2. What evidence do we have that it is working? 3. Could this be improved and expanded? 	Workgroup A. Determine who should monitor student progress	By next meeting (Oct. 3) Khalid Kiburi (student success), Shantel Thomas (SPA), Maureen Moore (Humanities Prof.)
		Workgroup B. Determine the criteria for Early Alert (include existing methods) and when to contact students for intervention support.	By next meeting (Oct. 3) Alex Kagan (Counselor), Irma Lopez-Alvarez (IA, EGC), Representative from EOPS.
		Workgroup C. Identify and establish strategies to help students back on the path.	By next meeting (Oct. 3) Oscar Mendoza-Plasencia (SSS Specialist), Rochelle Perez (Librarian)
		Workgroup D. Provide transparency (including appropriate Student Experience Lifecycle software) so students can easily see how far they have come and what they need to complete to finish	By next meeting (Oct. 3) Yolanda Garcia-Gomez (DSPS Coordinator), Anna Davitan (Counselor), Teresa Aldredge (Counselor)
		Workgroup E. Determine criteria to alert students when they reach certain milestones (e.g., completed so many units—ready to transfer, completed pre-req to apply to a program, etc.)	By next meeting (Oct. 3) Timaree Hagenburger (Nutrition Prof.), Jennifer Patrick (CDC Supervisor), Shannon Cooper (Dean, Counseling & Student Services)
		Workgroup F. Review existing policies & regulations that would affect students leaving a path (e.g., course applicability & course repeatability); determine what new (if any) college policies & interventions are needed.	By next meeting (Oct. 3) Colette Harris-Mathews (Dean, CVPA), Janet Alvarado (Financial Aid), Iris Dimond (ECE Prof.)
		Workgroup G. Redirect students to a more viable path/option when necessary. (E.g., student initially was on nursing path, however, did not pass A&P, what career options are available to him/her now?)	By next meeting (Oct. 3) Michael Carney (MESA Coordinator), Allah-mi Basheer—currently on leave F17 (Counselor), Carol Bernardo (Coordinator, WEXP).

Next Meeting: Tuesday, Oct. 3, 2017, 4 – 5 p.m.