### Staying on the Path

**Meeting Notes**
**Feb. 13, 2018**

Attendance: Teresa Aldredge, Shannon Cooper, Dana Wassmer, Oscar Mendoza Plascencia, Lisa-Marie Mederos, Shelly Charron, Yolanda García Gomez, Paolo Soriano, Carol Bernardo

Note Taker: Dana Wassmer

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| **Check in & Recap** | • Dana provided an update on each workgroup progress.  
• Review their meeting notes at [http://crc.losrios.edu/facstaff/guided-pathways/Pillars](http://crc.losrios.edu/facstaff/guided-pathways/Pillars)  
• DO will host a district-wide meeting to discuss guided pathways on March 2 with the Guided Pathways Leads from each college. | None | None |
| **CRC Probation and Dismissal Process** | • Currently, Probation I is identified as a student who has enrolled in 12 units, is currently registered/enrolled, with a GPA below 2.0 or completed less than half of the coursework.  
  o The District Office mandates the 12 units.  
  o Unfortunately, a student can enroll in 6 units and fail all 6 units and not be placed on probation.  
  o The Workgroup agrees to establish new parameter of 6 units to support early effort to success.  
  • Best success is seen with earlier intervention.  
  • We estimate ~1,600 students/semester are placed on probation.  
  • We estimate ~100 multiple dismissals per academic year.  
  o Students can have a unit cap established (e.g., a cap of 6 units or 2 courses). However, this does not prevent the students from going to another college.  
  • The CRC Probation and Dismissal Process continues to be defined. | Oscar | Next meeting |
| **Early Alert** | • BIRT (Behavior Intervention Response Team) is not an early alert system  
  o Students are referred to BIRT  
  o BIRT is set up to help students who have non-academic issues (e.g., behavior outside of student conduct, food insecurity, showers, etc.) | | Next meeting |
We need to re-brand “Early Alert”
- “Alert” can be perceived as negative.
- Come up with a positive name

Pilot Campaign
- Utilize the tools we currently have available to establish an early alert system
- Recruit faculty (already using Canvas) to generate an attendance report from their classes (from Canvas).
  - We realize that attendance is only one factor that may show a student may need support.
  - For this pilot, we want to focus on one variable.
- The attendance report will go to Staying on the Path (for now)/Student Services.
- Student Services will personally contact students to provide assistance.
- The group needs to develop a script for the initial contact.
- Redesign the job description for our SPA, Peer Mentor, and/or other positions to see how we can incorporate some of these ‘high touches’ to help students to stay on their path.
- How can Canvas be used more effectively as a communication, monitoring, & early alert tool?
  - SCC and ARC are currently developing this tool with Canvas. Investigate how they are doing this.

Sub-committee
- Develop the Service Map for students
  - At 0-15 units
  - At 15-30 units, etc.
  - Focus just on 0-15 units for this first sub-committee work.

Other resources to review
- “Red Flags” by Joe Cuseo
- Early alerts as a tool for student success: defining what “good looks like by Katie Lynch-Homes
- Starfish (SEL) and California Community Colleges Guided Pathways

Next meeting:
Feb. 27, 2018 in the Counseling Conference Room, Library Building, 3:00 p.m. – 4:00 p.m.
Also available for Zoom Meeting:
Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/200980175
Or by iPhone one-tap or by landline phone: US: +1-669-900-6833 (meeting ID: 200980175#) or +1-646-876-9923 (meeting ID: 200980175#)

Agenda Items for Future Staying on the Path Meetings: ???