

Entering the Path Meeting Notes

February 25, 2019

Attendees: Yolanda Garcia, Collin Pregliasco, Dana Wassmer, Tesia Johnson, Crystal Martinez Alire, Amber Lopez, Joanne Ramirez, Clarissa Correa, Julie Olson, Khalid Kiburi, Hong Pham

1. **Student Ambassadors for AdmitHub:**

- Clarissa stated they have 5 student Ambassadors so far. Hong and Clarissa were going to meet to start working on the 2nd module. Yolanda will call into the meeting.
- Action item: Clarissa to report on progress at the next meeting.

2. **Meta Majors in CCCApply:**

- Yolanda met with Instruction Office and Alex and it was determined that they need to have a meeting with District IT to better understand how this will be implemented.
- We want to avoid creating new programs since degree audits are depending on the old programs. Ideally, we want to keep our old programs but just realigned and categorized under the appropriate meta-major (with a drop-down menu listing the programs in each meta-major).
- A degree audit is set up to look at specific programs.
- A concern was brought up that CCCApply currently does not list all our majors.
- Action item: Yolanda will report after meeting with District IT.

3. **Cranium Café:**

- Yolanda attended the Cranium Café meeting with members from Staying on the Path.
- Cranium Café allows counselors and student services staff to meet with students on-line for appointments and (group) workshops.
- Cranium Café is free from OEI.
- The group decided that Cranium Café is more appropriate for Staying on the Path workgroup as it does not seem to have a component related to on-boarding.
- Action item: none.

4. **Feedback on Orientation PPT:**

- Joanne stated that they went through the Orientation and checked which slides meet Title 5.
- Yolanda asked that everyone review the Orientation PPT before the next meeting so we can have a more meaningful dialogue.
- Hong stated that in-person orientations are tentatively on hold until March 25.
- The Specialists can over-ride the orientation if the students did not make the April 1st deadline.
- Last year, this affected about 300 high school students that had Ed Plan sessions after April 1st.
- Board Policy is that students have to complete their steps in order to receive priority registration (date).

- Even if the student is Exempt, they still need to complete the steps. For students who are Exempt, they can fill out a loss of priority registration petition, but they still have to complete the steps. A&R reviews these petitions on a case-by-case situation.
 - Crystal report that can be run to identify which students are not getting priority registration.
 - Amber said that Jana Perry at D.O. can add a column to modify the Crystal report, such as if a student is on probation, it can be identified in this column.
 - Alex and Hong will meet to investigate more on this.
 - The suggestion made is that we should keep the April 1st as the hard deadline, but we have the option to fix any mistakes.
 - Action item: Alex/Hong to report back;
 - Action item: Everyone to review the Orientation PPT (that was emailed last week).
5. **Steps to Success on CRC webpage:**
- Steps to Success still needs to be updated.
 - Due to the CRC Webpage redesign, many items cannot be addressed; still waiting to hear from Kristie West to see if there was anyone else that can update the webpage.
 - Yolanda said that anything that is sent to Christina Ocrant for web editing, also cc Stephen McGloughlin.
 - Action item: Clarissa to follow up with Kristie regarding Steps to Success update on the website and report back to the group.
6. **Update on possible changes at the State level regarding the nine components for orientation:**
- Amber said she is still waiting for an update.
 - Action item: Amber to report back at the next meeting.
7. **Placement update:**
- Yolanda distributed hard copies of placement information she received from District office. She said that she will clarify if it is accurate.
 - Possible date for implementation (from District IT) is March 14.
 - Camille Moreno (Math Chair) informed the counselors that students can meet with math faculty if they have questions about math placement.
 - Math pre-reqs in PeopleSoft(PS) are not going away. This may have some implication for non-math courses that have math pre-reqs.
 - It is possible that new students will be able to register directly into a class (based on self-guided placement), but for continuing students, they will have to meet the pre-req because of the way PS is set up. Clarissa has to set the milestone for these students.
 - How does AB705 apply for **all** students?
 - Yolanda, Clarissa and Hong will meet about where students should go if they have questions about their placement.
 - The suggestion was made for a flow chart of the self-guided placement to be created. Kathy Sorenson and the math department, counseling, and admissions have wanted to meet to discuss this, but this meeting has not happened yet.
 - Regarding ESL placement tests, there are no times available for high schools students to take the test. Clarissa said that she can do a test on a Saturday or could stay late one night to accommodate the students.

8. Opt-Out Schedule update:

- Hong distributed new on-boarding information.
- From November thru January approx. 1100-1200 students have applied from local high schools.
- Tesia and Joanne (Outreach) are wrapping up the orientations this month.
- Counselors developed an opt-out 1st semester schedule based on the program maps. Counselors will be sharing this with students at the group Ed Plan sessions.
- Emphasized the benefits of enrolling in 15 units to the students.
- A suggestion was made that the English and Math support labs information should be added to the sheets.
- Action Item: Hong to report on the progress/success of the on-boarding process.

9. Discussion on Marketing Material sub-committee:

- Marketing Materials subcommittee will include Joann, Hong, Amber and Tesia.
- Action Item: the sub-committee will report on the progress/outcome to the group.

10. Other:

- Entering Task Sheet - The task sheets are a work in progress. Who we are going to assign tasks to and once we have this version updated, this information would be on the agenda.
- The honors program, as well as other support programs, should be marketed to the students. Honors programs and support programs are currently being marketed when Specialists visit the high schools. Many students do not know that they qualify for programs, such as EOPS.
- Orientations at Elk Grove Center. This is currently not taking place, but they would like to see that happen, Fridays would be a good day for the Elk Grove Center to implement on ground orientation.