

Entering the Path Meeting Notes

February 11, 2019

Attendees: Yolanda Garcia, Salena Gomez-Boulware, Traci Scott, Joann Ramirez, Anna Davitan, Tesia Johnson, Dana Wassmer, Howard Lewis, Julie Olson, Amber Lopez, Hong Pham, Collin Pregliasco, Clarrissa Correa, Crystal Martinez-Alire

1. **AdmitHub update:** Yolanda, Clarissa, Joann and Hong met regarding the implementation of AdmitHub. There will be a campaign for high school seniors to name the “bot”. Clarissa said right now its interim name is “HawkBot”. Clarissa said that there are modules where we input our information and it is still being completed. With AdmitHub when there is a question the “bot’ can’t answer, an email will be sent to a designated person to answer.

Action Item: Clarissa also reached out to Jordan and Oscar to get some names of student ambassadors that would be willing to participate in the training. A date will need to be selected for training.

2. **Course Planning Sessions at high schools:** Hong said that the course planning sessions will be happening at the high schools, but there are some challenges as to when they will be happening. Hong said the class schedule will not available in PS until March 25, but at that point, the counselors are less available to go out to the high schools because they are seeing students on campus for priority registration. Other challenges that have come up:

- How to enroll students in classes: if a student puts a course into their shopping basket, and when their registration dates arrive, it would auto-enroll the student. But it doesn’t count the courses in real time, so if 80 students pick the same section at one time, they will not be enough seats available; at this time, there is no way to know or anticipate for this.
- If a student chooses CRC as their 2nd or 3rd choice for college, what happens if we auto-enroll them and they do not come? This may be addressed with tuition payment since students have 14 days to pay before they are dropped. However, the seats will be ‘tied’ up until the students are (automatically) dropped.

Based on timing and all these things at play, Hong suggests we go with what we did last year until we can get the things worked out. Our goal is to enroll our students and remove as many barriers as possible. The counselors’ role at the Planning Session is to explain the schedule for the student’s first semester of classes and answer any questions. This will initiate the first contact counselors have with students and to establish the relationship and be identified as a resource. Ad Astra may help with ensuring the availability but the actual rollout and implementation of it are still in progress. As of March 1, CCCApply will utilize self-placement for math and English. Students who have applied earlier (than March 1) will receive the self-placement information in their e-service.

3. **MyPath update:** Amber stated that she is still waiting for feedback from Sierra College Outreach Specialists. Amber talked about the example of selecting an Ed Goal/Major/Houses. Yolanda said

there are more steps that Instruction needs to do in order to place the Meta Majors in CCCApply. Yolanda will be meeting with Instruction.

Action Item: Yolanda will report back on the MyPath meeting.

4. **Deliverables spreadsheet:** Collin suggested that we set dates for short-term deliverables on the agendas. Amber distributed copies of the Entering the Path Sub-Committee Group Discussion & Tasks Summary document for review. The chart identified barriers and groups involved. Entering developed a draft of transforming this workgroup to the “Entering the Path Committee Charge” last semester; this needs to be added to the agendas. The Charge will be emailed to members before the next meeting to elicit any feedback. Collin suggested adding a column on the spreadsheet for progress status (e.g., “initiated” or “in progress”).

Action Item: Add the Committee Charge to a future meeting.

5. **Other items:**

Anna announced she would be attending the **Cranium Café** meeting on 2/12. At the December meeting, the committee suggested that Cranium Café would fit better with “Staying on the Path”, but not sure if anyone has reached out to them to have that conversation. Yolanda said she would contact Staying.

Action Item: Yolanda to report back to the group

Orientation update. Joann said that Aselia had finished the Orientation PowerPoint. The PPT will be emailed to the member for review. Joann said it now takes about 50 minutes to do the presentation. Tesia mentioned that the new PowerPoint does take more time. We may need to trim this since we are only provided with ~50 minutes at the high schools. The PPT will be emailed to all members for feedback. Amber asked about a CRC version of orientation could be provided to Greg Beyrer for Canvas. Collin asked if orientation video could include information about our meta-majors. Tracy suggested RTVF students could make the orientation video. Collin asked about the status of the District’s orientation video. Yolanda stated that there would be a meeting a District regarding communication to students.

Action Item: All-review the Orientation PPT and be prepared to comment at the next meeting.

Action Item: Yolanda to report back regarding the communication to students.

Steps to Success on the web page has not been updated. Yolanda suggested sending the information to Greg Beyrer.

Hong asked if there has been an update at the State level regarding the nine components for orientation. Amber will follow up with Melanie Dixon at DO. At this time, everything appears as status quo. Collin had an interest in making an option for the matriculation process purely online.

Action Item: Amber to report back to the group.

Communication to students. Hong asked if staff members receive a notice when emails are sent to CRC students. Amber said she didn’t think so.

Anna said she attended a Distance Ed meeting they are trying to use Canvas more as a way to announce events and workshops for students.

Program maps. Dana explained that each map lists a URL with career information, median salaries, outlook, etc. for each field. Data is from O*net.org that is the nation's primary source of occupational information. Most of the maps have been completed or in progress/draft status.