

Cosumnes River College

Academic Senate

Minutes (Approved), March 8, 2019

1. The meeting was called to order at 12:01 pm

Present = X

Aldredge, Teresa X
Apetekar, Rachel X
Arden-Ogle, Ellen X
Beyrer, Greg
Breitenbach, Ron
Burns, Cori
Carlson, Drew
Carter, Sandra X
Chapman, Greg X
Dartez, Gail X
Dobson, Veronica
Esty, Juana
Falloon, Matt
Farley, Rhonda
Fisk, Cory
Flynn, Martin

Fortin, Cheri X
Francisco, Jenna X
Hansen, Priscilla X
Hoang, Linda X
Hodgkinson, Georgine X
Hubbard, Kris X
Jackson, Hiram X
Karsiere, Sarma X
Leung, Amy X
Levingston, Ahriana
Mapeso, Ray X
Marchand, Lisa X
Mayo, Kathryn
Mojica, Ed
Moreno, Camille X
Nahlen, Kari X

Newman, Jason X
Ninh, Thien-Huong
Noel, Brian X
Obrien, Teresa
Oliver, Julie X
Panagakos, Anastasia
Patten Armbrust, Terry X
Patterson, Jason X
Preble, Ron
Procsal, Amanda X
Seamons, John X
Schroeder, Kristy
Schubert, Rick X
Weinshilboum, David
Wingard, Ben X

2. Approval of the Agenda: Approved by consensus

3. Announcements:

none

4. Approval of the Minutes:

Minutes from 2.22.19 approved by consensus

5. Guests:

- Kim Harrell, Dean Careers & Technology
- Sabrina Sencil
- Paul Meinz
- Scott Crosier
- Heather Hutcheson
- Naomi Bahm

6. Public Comment

none

7. President's Report

President's report

- **Chancellors cabinet 2/25/19**

Monday 2/25/19 Nothing new and different—Brian very interested in food insecurity and zero cost textbooks and California Virtual Campus (CVC) Online Education Initiative, Improving Online CTE Pathways grants. CRC is going forward with an application for the grant for the HIT medical coding program.

- **Senate Exec Meeting with Ed Bush and the vice presidents 2/26/19** (Interim VPA Teresa Tena, Interim VPSS Tadael Emiru and VPI Robert Montanez)

CVC-OEI grant will go ahead and we may also add a second grant for internet security program.

Claire Oliveros has accepted the full time VPSS position starting 7/1/19

- **Meeting with Senate Presidents and Vice Chancellor 3/5/19**

3/22/19 design principles workshop for Guided Pathways has been cancelled.

AB705 enrollment and completion data in English is good but Math lags a bit. From Ed in private email, he said that “We are in good shape at CRC our math numbers have vastly improved and it will continue to do so with the changes that our math department has made. This is not the case with the other colleges and I have asked Jamie to disaggregate the data by college and I don't know if that has been done yet. I sent our data to him demonstrating this.”

This became a huge issue in DAS as different people had heard different things at different colleges. I sent an email to Jamey during the discussion to ask for clarification.

- **District Senate**

DAS resolution regarding collegial consultation and relationships with the Chancellor and Vice Chancellor came back to DAS on 3/5/19. Disposition of the resolution at DAS = move to second reading on 3/19/19 at DAS next meeting This also went out as an attachment to CRC Senate.

Hiring manual changes were made based on some comments from CRC and came to District Senate on 3/5/19. We will vote on 3/19/19. The most up to date version was sent out for your review. Also what issues would you like to address in the adjunct hiring section?

Still need two people for **the Ed Tech committee** as the committee charge is being proposed to be changed to be faculty weighted. Meet four times a semester max usually 3-5 on the fourth Thursday—can be casual user of LMS. NEED TWO PEOPLE

Need 2 faculty appointments to the Degree Planner Implementation Team—comes with reassigned time for each faculty member (one could take over the summer and one in the fall).

Degree Planner is a tool that will help students know what classes to take each semester based upon their informed career goal. This tool will also provide data for Ad Astra's Platinum Analytics which means that scheduling classes when students need them will become much easier than in the past. The contract has been finalized, and IT is ready to begin the implementation of the project.

Because of the connection to what we're doing with Ad Astra, Montgomery is asking for faculty leads who are central to (or maybe even leading) the instructional program mapping or guided pathways work at each college.

- **Senate Union Joint Issues Committee (SUJIC)**

Safety, compensation for Matric chairs, compensation for addition OEI work.

- CRC Academic Senate meetings - Note: April meeting dates changed to April 5th and April 26th.

8. **Decision Item 1: Topic (Foundations (FASC) Committee 1st read (Francisco)**

Jenna Francisco presented a draft change in charge which reflects incorporation of the Guided Pathways workgroup Staying on the Path. Composition in faculty membership changed.

Action: Carter moved to suspend the rules to move this item to second read; Schubert seconded motion; Motion carried

Action: Schubert moved to approve new FASC charge as presented; Jackson seconded motion; Motion carried

9. **Decision Item 2: Health Information Technology (HIT) Critical Hire 1st read (Harrell)**

In Fall 2017 a new HIT faculty member was hired based on accreditation standards then a new hire was also approved for a second HIT faculty for Fall 2019 based on a new accreditation requirement. Current HIT faculty member resigned at beginning of Spring semester. Dean Harrell stated it is difficult to find full time as well as part time faculty in this discipline.

Action: Wingard moved to suspend the rules to move this item to second read; Noel seconded the motion; Motion carries; 2 Opposed; 1 abstention (Flynn)

Action: Newman moved to approve HIT critical hire position; Hubbard seconded; Motion carried; 2 abstentions (Chapman, Schubert)

10. **Decision Item 3: Student Equity and Support Charge 2nd read (Seamons)**

Seamons reported that the committee confirmed a new committee name: Student Success and Equity Committee; also the committee faculty composition changed from 2 to 4 faculty; Seamons reported that the PGC was concerned so classified composition was changed from 2 to 4 committee members

Action: Noel moved to approve the new charge; Procsal seconded motion; Motion carried

11. **Decision Item 4: GE Approach for Guided Pathways**

Schubert asked the senate to discuss the following two questions:

- Does it please the Senate to have the Clarifying Workgroup continue developing a thematic approach to GE?
- If the answer to the above is affirmative, does the body find the "straw-man" themes a promising first step in defining the themes?

Questions around clarification of the themes based on GE patterns and divisions having more time for discussion were raised therefore the Senate President directed the senators to go back to their constituent groups and return with feedback so that a decision can be made at the March 22nd meeting.

12. **Decision Item 5:** Elections Nominations Committee Report

Only one nomination for President was received and confirmed; Greg Beyrer has been elected senate President for 2019-2021 by acclamation

Only one nomination for Secretary was received and confirmed; Teresa Aldredge has been elected senate Secretary for 2019-2021 by acclamation

Two nominations for Vice President were received; Cheri Fortin & Scott Crosier; therefore we will have an election for Vice President

Elections will open immediately following this meeting and voting closes by 11 am on March 22nd

Elections will be held through Canvas; Contact Julie if you don't see the Senate Elections in your Canvas Account.

New Senators for Divisions Effective at end of AS Mtg on May 10th

- **HSS**-Amanda Procsal
- **KHA**-Jonathan James (Fall)/Ron Preble (Spring)
Kari Nahlen
- **SME**—Hiram Jackson
- **Adjunct**-Terry Armbrust

Vacancies in Divisions Effective at end of AS Mtg on May 10th

- Business and Family Science (1)
- Communications/Visual & Performing Arts (1)
- Counseling (1)
- Humanities & Social Science (3)
- Library & Technology Services (1)
- Adjunct Faculty Senator (2, not from CVPA or HSS)

Vacancies will be filled by appointment by the new incoming president after the May 10th meeting.

13. **Discussion Item 1:** Vision for Success Methodology Report (Sencil/Meinz)

Sencil & Meinz provided background on the Vision for Success Goal Alignment based on the Chancellor's office requirement; Institutional Effectiveness Committee approved the methodology prior to this item being heard at the senate. This item was deemed a point of information so that the Senate can serve as an informed body about the methodology and therefore the Senate President can sign off on the final document on behalf of the senate.

14. **Discussion Item 2:** Participatory Governance Council (PRC) Reporting Structure (Oliver)

Oliver reviewed the structure of the PGC; ideas for revisions started four years ago: PGC is tri-chaired as well as the 4 branches are also tri-chaired; other participatory governance committees fall under the branches; currently revising the PGC handbook; Previously only 3 faculty now 7 faculty serve on the PGC; It is faculty weighted; More information is available on the CRC website

15. **Discussion Item 3:** PD Coordinator Job Description & Process (Hodgkinson)

Hodgkinson shared the PD job description with the senate body and requested comments; The position comes with a .8 FTE release time; the job description is slightly different from 2 years ago; position is a 2-year term and chairs the PD committee which gives accountability to the PD committee; the senate

president will be involved with the selection of this position. The job description will be sent forward for advertising.

Participatory Governance Committee Reports

Participatory Governance Committees (1st meeting of the month)

Senate Subcommittees (2nd meeting of the month)

Resources Committee – Fortin reported that the Resources Committee is updating the Resources Allocation Guidebook and is planning to vote at their March 18th meeting; Fortin will send copy to constituents for feedback; Vice President Cory Wathen put together a timeline for all allocation events over a 2 year window and she is seeking feedback on that timeline; Fortin also reported that the committee composition consist of 12 faculty, 4 classified, 2 students, and 4 administrators. There is a desire from the classified senate to add two more classified professionals to the committee. Fortin would like to see more faculty involved; the committee can appoint up to 20 faculty.

Student Success & Equity Committee – Seamons reported that a computer software designed for early alert is scheduled for implementation by Fall 2019 with case management software about 12-14 months later; college is looking for new vendors for deaf & hard of hearing & closed captioning contracts; a new registration is being proposed for 1st time high school students; DO is looking at establishing a new workgroup to discuss changing the admission requirements for high school students to age 14 and a 2.0 GPA; March 12th forum on student equity from 2:30-4:30 pm encourage faculty to participate.

The Institutional Effectiveness Committee approved a recommendation to move program review to 6-year cycle; aligned with resource requests; the committee supports a staggered cycle to allow for more time for program review; more details to follows

Other Taskforce or Workgroup Reports

The meeting was adjourned at 2:06 pm

Next meeting: March 22nd

Proposed topics for next meeting:

Resources Committee Charge

Constitution and Bylaws

Retiree Resolutions

Plenary Resolutions

Minutes respectfully submitted by Teresa W. Aldredge, Secretary