



**Cosumnes River
College Academic
Senate**

**COSUMNES RIVER COLLEGE
ACADEMIC SENATE CONSTITUTION**

ARTICLE I: DEFINITION OF ORGANIZATION

NAME

Section 1. The organization governed by this constitution shall be known as the Academic Senate.

PURPOSE

Section 2. The Academic Senate shall serve as the official representative body of the faculty; its primary functions are:

- a. To provide the faculty with a formal, representative voice on matters affecting the operation and welfare of the college.
- b. To provide views and policy recommendations to the administration and to the governing board of the district with respect to academic and professional matters not reserved to the union by contract or prohibited by law
- c. To recommend appointment of representatives to committees requiring faculty representation, through procedures outlined in the Academic Senate Bylaws, Article II.
- d. To assume such responsibilities and functions as may be requested of it by college faculty as defined in the Academic Senate Bylaws, Article II.
- e. To promote communication, engagement and mutual understanding among all constituencies of the Cosumnes River College community.

LIMITATIONS

Section 3 No persons should be interpreted as speaking for the Senate unless so designated by action of the Senate.



**Cosumnes River
College Academic
Senate**

ARTICLE II: ELECTORATE

- Section 1 The electorate for the tenured and tenure-track academic senators shall be limited to tenured and tenure-track faculty from the Career and Academic Community (CAC) they represent.
- Section 2 The electorate for the adjunct academic senators shall be limited to long-term temporary and adjunct faculty.
- Section 3 The electorate for senate officers shall consist of tenured, tenure-track, long-term temporary, and adjunct faculty.



**Cosumnes River
College Academic
Senate**

ARTICLE III: ORGANIZATION

Section 1 Representation

- a. The voting representation from tenured and tenure-track faculty shall consist of one senator for every CAC, plus one additional senator for each ten such faculty in the CAC (See Appendix 1 & 2).
- b. Chairs of participatory governance committees and Academic Senate subcommittees who have membership in the faculty shall serve as voting senators.
- c. For purposes of representation, voting senate officers are not considered representatives of a CAC.
- d. The representation from adjunct faculty shall be apportioned based on the number of CAC senate seats using a 75/25 ratio as outlined in Academic Senate Bylaws, Article I.
- e. The representation from adjunct faculty shall be chosen at large by the long-term temporary and adjunct electorate with no more than two adjunct senators from any single CAC.
- f. The Associated Student Government (ASG) president or their designee shall serve as an ex-officio, non-voting member of the Academic Senate.

Section 2 Prior to the elections as defined in the Academic Senate Bylaws, Article I, a faculty census performed prior the second Senate meeting of the spring semester will determine if current senate representation requires reapportioning.

Section 3 Senators will serve terms of two years. The terms shall be arranged so that approximately one half of the elected membership is chosen annually. A senator may serve for any number of terms.

Section 4 Executive officers

- a. The officers of the Senate shall include, a President, a Vice-President, a Secretary, and a Past President. The officers shall perform the functions set forth in of the Academic Senate Bylaws, Article II.
- b. Candidates for office must be members of the tenured and tenure-track electorate.

Section 5 The President will serve a term of two years. The President may serve for any number of terms.



**Cosumnes River
College Academic
Senate**

- Section 6 The Vice President will serve a term of two years. The Vice President may serve for any number of terms.
- Section 7 The Secretary will serve a term of two years. The Secretary may serve for any number of terms.
- Section 8 The Past President will serve a term of two years. The Past President may serve any number of terms. The past president is not an elected position. Upon being elected, the President, Vice President, and Secretary may choose from any Past President who has served the Academic Senate at Cosumnes River College, with their selection affirmed by Senate body vote.
- Section 9 The Senate may have standing committees and may define and focus the charge and duties of these committees. The Senate may form special ad hoc committees and workgroups as it deems necessary.
- Section 10 In the event of a resignation of the Secretary or the Vice President, the position shall be filled in accordance with Academic Senate Bylaws, Article I.
- Section 11 In the event of the resignation of the President, the Vice president will immediately become the President and will determine a new Vice President in accordance with Academic Senate Bylaws, Article I.
- Section 12 In the event of the resignation of the President, the Vice President, and the Secretary or the President and Vice President, the Past President (having once been elected by the faculty and affirmed in the role of Past President by a vote of the Senate body) will immediately become Acting President until the positions of President, Vice President and Secretary will be filled in accordance with Academic Senate Bylaws in Article 1. Once the vacant positions have been filled, the Acting President returns to the role of Past President.
- Section 13 In the event of the resignation of a Senator, the President shall make an appointment to fill the vacancy under the provisions of the Academic Senate Bylaws, Article I.
- Section 14 In the event of a temporary vacancy from the Executive committee, the position will be filled by appointment as outlined in the Academic Senate Bylaws, Article I.



**Cosumnes River
College Academic
Senate**

ARTICLE IV: AMENDMENTS AND RECALL

- Section 1 The Constitution may be amended by recommendation of the Academic Senate Constitution & Bylaws Committee with approval by the Senate and ratification by the faculty.
- a. If approved by greater than fifty percent of the voting Senate membership, the recommendations will go to the tenure and tenure-track faculty for ratification.
 - b. If approved by greater than fifty percent of the tenure and tenure-track faculty and with greater than fifty percent participation in the ratification process, the proposed amendment shall become effective on a date prescribed by the amendment.
- Section 2 Officer Recall Procedures
- a. A petition for recall must be signed by twenty percent of the tenure and tenure-track faculty and be presented to the Chair of the Election Committee.
 - b. Upon receipt of the petition, the Chair of the Elections Committee shall immediately inform the electorate and conduct a recall election within fourteen calendar days.
 - c. If affirmed by greater than fifty percent of the voting electorate and with greater than fifty percent participation in the recall election, the position shall be declared vacant. The Chair of the Election Committee shall proceed according to the Academic Senate Bylaws, Article I to fill the unexpired term within fourteen calendar days.
- Section 3 Tenured and Tenure-Track Senator Recall Procedures
- a. A petition for recall of a Senator must be signed by twenty percent of the CAC electorate or two members, whichever is greater, and be presented to the Chair of the Election Committee.
 - b. Upon receipt of the petition, the Chair of the Elections Committee shall immediately inform the electorate and conduct a recall election within fourteen calendar days.
 - c. If affirmed by greater than fifty percent of the voting electorate and with greater than fifty percent participation in the recall election, the position shall be declared vacant. The Chair of the Election Committee shall proceed according to the Academic Senate Bylaws, Article I to fill the unexpired term within fourteen calendar days.
- Section 4 Adjunct Senator Recall Procedures
- a. A petition for recall of a senator must be signed by five percent of the electorate and be presented to the Chair of the Election Committee.



**Cosumnes River
College Academic
Senate**

- b. Upon receipt of the petition, the Chair of the Elections Committee shall immediately inform the electorate and conduct a recall election within fourteen calendar days.
- c. If affirmed by greater than fifty percent of the voting electorate and with greater than fifty percent participation in the recall election, the position shall be declared vacant. The Chair of the Election Committee shall proceed according to the Academic Senate Bylaws, Article I to fill the unexpired term within fourteen calendar days.

Constitutional amendments were approved and ratified, becoming effective August 23, 2019



**Cosumnes River
College Academic
Senate**

APPENDIX 1

Senator Representation Per CAC	
Tenure and Tenure-Track Faculty	Senators
1 - 9	1
10 - 19	2
20 - 29	3
30 - 39	4
40 - 49	5
50 - 59	6



**Cosumnes River
College Academic
Senate**

APPENDIX 2

LIST OF CACs as of June 1, 2019
Agriculture, Food & Natural Resources
Automotive, Construction & Design Technology
Arts, Media & Entertainment
Business & Computer Science
Student Services & Counseling
English & Language Studies
Health & Human Services
Library & Technology Services
Science, Mathematics & Engineering
Social & Behavioral Sciences

Appendix 2 may be modified by the bylaw process by the Senate in response to restructuring of CACs by the college.